

**LANDSCAPE ARCHITECTS SECTION**  
**Examining Board of Architects, Landscape Architects, Professional Engineers,**  
**Designers and Land Surveyors**  
**MINUTES**  
**MADISON, WISCONSIN**  
**APRIL 9, 2003**

**PRESENT:** Jay Fernholz, Ruth G. Johnson and Rick Rettler

**EXCUSED:** Bernie Abrahamson

**STAFF PRESENT:** Otis Nickson, Pamela Meicher and other DRL Staff  
were present for a portion of the meeting

**GUESTS:** William Babcock, AIA

**CALL TO ORDER**

The meeting was called to order at 9:00 a.m. by Jay Fernholz, Chair. A quorum of 3 members was present.

**AGENDA**

**MOTION:** Ruth G. Johnson moved, seconded by Rick Rettler to adopt the agenda as written. Motion carried unanimously.

**MINUTES (10/02/2002)**

Amendment to the minutes:

Page 4 – Third motion correction: Rick Rettler moved, seconded by Bernie Abrahamson, to accept the applications for Jason Stangland, Steve Brunner and Christopher Cahalan and allow applicants to sit for the LARE examination. Motion carried unanimously.

**MOTION:** Ruth Johnson moved, seconded by Rick Rettler to accept the minutes as amended. Motion carried unanimously.

**ELECTION OF OFFICERS**

**MOTION:** Ruth G. Johnson moved, seconded by Rick Rettler, to unanimously nominate and elect Jay Fernholz as Chair. Motion carried unanimously.

**MOTION:** Ruth G. Johnson seconded Jay Fernholz, to unanimously nominate and elect Rick Rettler as Vice-Chair. Motion carried unanimously.

**MOTION:** Jay Fernholz moved, seconded by Rick Rettler, to unanimously nominate and elect Ruth G. Johnson as Secretary. Motion carried unanimously.

### **ADMINISTRATIVE REPORT**

### **BUREAU DIRECTOR'S REPORT**

Otis Nickson advised the Board that if they have any recommendation for the Board vacancy, the applicant can submit their resume to the website at [www.wisgov](http://www.wisgov). Jay Fernholz recommended Professor Wayne Thusty, Rib Hill, Wis., as a candidate.

**MOTION:** Ruth G. Johnson moved, seconded by Rick Rettler, to recommend that at least one professional member of the Board have taken the National LARE examination. Motion carried unanimously.

### **SECTION ROSTER**

The Roster was reviewed.

**MOTION:** Rick Rettler moved, seconded by Jay Fernholz, to approve the Roster as printed. Motion carried unanimously.

### **2003 MEETING DATES**

The 2003 meeting dates were reviewed and approved.

**MOTION:** Rick Rettler moved, seconded by Ruth G. Johnson, to approve the meeting dates with a change reflecting that the 02/12/03 meeting was cancelled. Motion carried unanimously.

### **SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES**

The Section briefly discussed the summary report.

**MOTION:** Rick Rettler moved, seconded by Ruth G. Johnson, to congratulate the professionals of Landscape Architects (LSA). The LSA profession has not seen any cases of administrative problems. Motion carried unanimously.

### **LEGISLATIVE ISSUES**

There were no legislative issues discussed.

## **CLARB**

Jay Fernholz attended the CLARB conference on September 12-14, 2002 in New Orleans. Mr. Fernholz reported that he was elected Regional Director.

Some issues addressed at the conference included high costs and how to reduce increases, how changes made at this meeting will affect 2006 costs, the continued education database and the student design competition.

## **ADMINISTRATIVE RULES**

The Board discussed the Authority versus Resources information provided in the agenda package. The information included compliance impacts, workload impacts, monitoring and enforcement requirements, decisions needed by the Board, department initiatives and components of continuing education.

It was confirmed by Christopher Klein, Executive Assistant, that the language authorizing the Board to promulgate rules defining continuing education requirements for licensees as a condition of biennial renewal has been sent for drafting and it's at the Legislative Reference Bureau.

## **SECTION MEMBER ACTIVITY**

No new Section member activity was reported.

## **PRACTICE ISSUES**

### **PRACTICE ACT VERSES TITLE ACT**

Jay Fernholz is waiting for the state chapter of ALSA to give him status on Practice Act versus Title Act. The association wants every state to be a practice state. This issue will be added to next month's agenda.

## **EXAMINATION ISSUES**

The Board discussed requirements for licensure. Jan Fernholz will contact other regions and ask whether their examination can be taken prior to experience requirements.

The Lazar examination (Beta exam), computer test for LARE, is scheduled for August 8<sup>th</sup>. If the test trial goes well, the tests will be offered in June and December. Rick Rettler has volunteered to score these exams.

## **MISCELLANEOUS CORRESPONDENCE/INFORMATION**

The Board noted the Regions II and IV NCARB Regional meeting notes from March 13-15, 2003, the CLARB Financial Report for the Year Ending September 30, 2002, and information from the Landscape Architectural Registration Boards Foundation covering the Student Design Competition.

## **RECESS TO CLOSED SESSION**

**MOTION:** Rick Rettler moved, seconded by Ruth G. Johnson, to convene the meeting in closed session pursuant to Sections 19.85(1)(a), Stats., to consider the licensure or discipline (s.19.85 (1)(b), Stats.; to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and to confer with legal counsel (s.19.85 (1)(g), Stats. Motion carried by a roll call vote; Ruth G. Johnson - yes, Jay Fernholz - yes and Rick Rettler - yes.

Open Session recessed at 11:01 a.m.

## **RECONVENE IN OPEN SESSION**

**MOTION:** Ruth G. Johnson moved, seconded by Rick Rettler, to reconvene in open session at 11:35 a.m. Motion carried unanimously.

## **VOTE ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION**

**MOTION:** Rick Rettler moved, seconded by Ruth G. Johnson, to approve the licensure applications of Rebecca Cnare, Jessie Fink, Jeffrey Greger, Heather McGuire, Danielle Sanborn and Carrie Woleben-Meade, and allow them all to sit for the LARE exam. Motion carried unanimously.

**MOTION:** Ruth G. Johnson moved, seconded by Jay Fernholz, to approve the licensure application of Daniel Peplinski, and allow him to sit for the LARE exam. Rick Rettler abstained. Motion carried.

## **ADJOURNMENT**

**MOTION:** Rick Rettler moved, seconded by Ruth G. Johnson, to adjourn the meeting at 11:40 a.m. Motion carried unanimously.